

Communications Coordinator for UHPSI

Job Listing: #34142

Description

Ucross High Plains Stewardship Initiative (UHPSI) at the Yale School of the Environment is seeking a student to coordinate communications and outreach for our program. UHPSI focuses on stewardship and conservation of the American West. At its core, UHPSI engages in teaching, research, and outreach, primarily through mentoring students on applied research and management projects with western partners.

Duties include the following:

- Coordinate website updates and add creative ideas to it
- Manage social media accounts such as Instagram (would include reaching out to students, partners, or alums)
- Interview student fellows, research assistants, alum and featured work on social media and website
- Author newsletter
- Format research briefs for student research assistants
- Create an informational video about UHPSI

Student will work closely with senior Madeline Gupta to learn best practices throughout the year.

Qualifications Needed

- Attention to detail
- Ability to use or learn to use Word Press and Mail Chimp
- Ability to work independently and incorporate feedback

Commitment: 5-10 hours/week during September 2, 2024- May 9, 2025

Pay Rate: \$16.75/hour

How to Apply:

Apply using the central [Yale Student Employment application systems](#) and search for **job listing # 34142**.

- You will be asked to upload your resume and a statement of interest.
- In your statement of interest we would like to learn more about 1) why you are interested in this opportunity and 2) what makes you a good fit for this role.